



2025 CCS REGIONAL CHAMPIONSHIPS ARRIVAL LOGISTICS PACKET

**WESTERN: November 8-9, 2025
Marguerite Aquatics Complex
Mission Viejo, CA**

[REVISION MADE: 11/6/2025]

Full Meet Schedule

Saturday

Prelims	Finals
Doors and Pool Deck Open: 7 AM Warm-Ups Begin: 7:20 AM President's Meeting: 8:30 AM Timers' Meeting: 8:45 AM Warm-Ups End: 8:50 AM Competition Begins: 9 AM Estimated Session End Time: 2:30 PM	Doors and Pool Deck Open: N/A Warm-Ups Begin: 4:00 PM President's Meeting: 4:30 PM Timers' Meeting: 4:45 PM Warm-Ups End: 4:50 PM Finals Competition Begins: 5:00 PM Estimated Session End Time: 8:30 PM

Sunday

Prelims	Finals
Doors and Pool Deck Open: 7 AM Warm-Ups Begin: 7:20 AM President's Meeting: 8:30 AM Timers' Meeting: 8:45 AM Warm-Ups End: 8:50 AM Competition Begins: 9 AM Estimated Session End Time: 2:30 PM	Doors and Pool Deck Open: N/A Warm-Ups Begin: 4:00 PM President's Meeting: 4:30 PM Timers' Meeting: 4:45 PM Warm-Ups End: 4:50 PM Finals Competition Begins: 5:00 PM Estimated Session End Time: 8:30 PM

Notes on the Meet Schedule

- Check-in will be available from 7:00 AM - 9:00 AM on Saturday.
 - Teams checking in after this time must contact the meet directors to check in.
- Spectators can arrive 2 hours prior to the start of the session.
- Session End Times are approximate and are subject to change.

Warmups, Deck Access, and Meet Operations

Warmup Schedule

Please note that the following warm-up schedules utilize your club's CCS abbreviation. You can verify your club's abbreviation by looking at the College Club Swimming website.

Prelims Sessions

We have organized warm-up groupings to split up teams equally between three sessions. The following is the schedule of the warm-ups:

Saturday Prelims		Sunday Prelims	
7:20 AM – 7:50 AM	Group A	7:20 AM – 7:50 AM	Group C
7:50 AM – 8:20 AM	Group B	7:50 AM – 8:20 AM	Group B
8:20 AM - 8:50 AM	Group C	8:20 AM - 8:50 AM	Group A

Group A	Group B	Group C
ASU AZCS Boise Cal CU CSU DEN UTES WSU LYNX	UCSD USU SJSU UCI UCCS CMU UNC 5C GCUC NAUCS USC	CPSC CSUSM CSUN UCSB UCR UCLA USD UOFO UVS UCD SCU OSU

NOTE: Athletes may only warm up in a session in which they are scheduled to compete.
Presidents may warm up with the first block in order to attend the president's meeting.

Meet Warmup Procedures

Prelims Sessions

The Marguerite Aquatics Complex Competition Pool and Dive Well Lanes 1-5 will be open for general warmup during the scheduled times only. The Marguerite Aquatics Complex Pool Lanes 12-18 will be continuously open for warmup from the beginning of the warmup session and throughout the prelim sessions. Any warmup time changes will be announced in presidents' meetings and through the Western Regionals channel on Discord.

Finals Sessions

The competition pool will be open for general warmup during the scheduled times only, and lanes 12-18 in the competition pool will be continuously open for warmup from the beginning of the warmup session and throughout the session. Teams will not be assigned warm-up time slots for finals. Any warmup time changes will be announced in presidents' meetings and through the Western Regionals channel on Discord.

Assigned Team Seating

Teams are assigned to seating areas, either on the pool deck or in the spectator stands. If assigned to the pool deck, teams will be given a specific EZ-UP with provided seating, which may be shared with other teams. If assigned to the spectator stands area, teams will be placed in the bleachers adjacent to the main competition pool. Teams will be given their assigned seating information in their check-in packet. Below is an image of team seating to serve as a reference:



Clerk of Course

The Clerk of Course desk will be located next to the head operations table near the starting blocks of the west side of the pool. All finals scratches must be declared to the Clerk of Course table within 30 minutes of the results being posted and announced.

Awards Presentation Schedule

Awards will be presented right after the A final of each men's event. The top 3 athletes in each event need to be ready to receive their award following the conclusion of the men's A final. For example, the top three finishers in the 100 breaststroke for men and women will receive their award at the conclusion of the men's 100 breaststroke A final.

Team awards will be presented at the conclusion of the Sunday Finals session.

Facility Policies & Procedures

Entering the Facility

Participants can enter the facility through the main gate past the grass lawn.



Moving Throughout the Facility

The above image also indicates how foot traffic is expected to flow. Following these guidelines will ensure the safety of swimmers both on the deck and in the stands.

Facility Policies & Logistics

- Please keep all trash picked up in your team and spectator seating areas, and stay away from restricted areas. If a swimmer is found in a restricted area, the swimmer will be asked to leave the facility and may be pulled from the remainder of the meet.
- Vandalism will not be tolerated. Any individual caught vandalizing the facility will be asked to leave the facility for the remainder of this meet.
- Deck access behind the blocks is restricted to competing athletes, registered coaches, officials, event staff, and meet volunteers. No parents, spectators, or members of the general public will be allowed behind the blocks except at the request of a Meet Director or Meet Referee.
- Belongings should be removed from the deck between sessions and overnight for cleaning.
- No tape is allowed in the tile area for hanging team banners or any other use. Zip ties and bungee cords are acceptable for this purpose.
- Marguerite Aquatics Complex is a smoke-free facility
- The lost & found is located on the pool deck at the admin tent.
- If your team is planning on ordering food delivered to the Marguerite Aquatics Complex, please ensure the order has the club name listed and that someone is ready to receive it when it arrives.
- Chairs on the pool deck that have been supplied by the host must not leave the premises at any time throughout the duration of the meet.

Volunteer & Spectators Information

Volunteer Information

Volunteer check-in at the meet will be located at the admin tent on the west side of the pool. All volunteers should plan on checking in **at least 15 minutes** prior to the start of their shift. Further directions will be given to volunteers upon arrival.

Spectator Information

There will be no entry fee imposed for spectator entry. Spectators will have a designated section assigned to them along the bleachers adjacent to the competition pool. Complementary heat

sheets will be available on MeetMobile and will be posted on the CCS Website. QR codes will be posted around the facility.

Reminders & Communication

Check-in Procedures

As is noted in the Meet Information Packet, you must check in prior to the first session in which your team has athletes competing. Teams will receive athlete credentials at check-in. Check-in will be available on Saturday from 7:00AM until the start of the prelims session. Anyone checking in after this time should contact the meet directors to check in.

Please bring a printed or digital copy of your receipt showing payment of your swimming entry fees through CCS/Club Assistant (the registration software) or proof that payment is in process.

If you do not provide a receipt or proof of in-process payment, your team will be unable to check in and will be unable to enter the pool deck.

Pool, Deck, & Stands

Athlete credentials grant you access to the entire pool deck; however, please remember to sit **ONLY** in your assigned team area and to be respectful of other teams' space. Unless you are heading to the starting zone to swim a race, it is wise to carry your credential with you at all times.

President's Meeting Location

Please have a club representative attend the President's Meeting each session. The President's meeting will take place at 8:30 AM and 4:30 PM on Saturday and Sunday on the grass lawn outside of the front gates leading to the pool deck.

Meet Communication

This year, we will be utilizing **Discord** for all reminders and real-time updates. The CCS President's Discord will also be utilized for teams to ask questions in the #Western-Regionals thread. Presidents not already in the Discord can join through the link in the Signal group description or contact their CCS AB Region Representatives via email to be added.

Health & Safety

Below are the closest medical centers and urgent cares to the facility.

Medical Centers (ER Open 24/7)

Providence Mission Hospital (within 5 mi of facility)

Address: 27700 Medical Center Rd, Mission Viejo, CA, 92691

<https://www.providence.org/locations/socal/mission-hospital-mission-viejo>

Firehouse 24 (within 3 miles of facility)

Address: 25862 Marguerite Pkwy, Mission Viejo, CA, 92692

<https://www.cityofmissionviejo.org/departments/fire-services/fire-services-information/hours-directions>

Urgent Care

Kaiser Permanente Mission Viejo Urgent Care (within 2.7 mi of facility)

Address: 23781 Maquina 1st Floor, Mission Viejo, CA, 92691

<https://healthy.kaiserpermanente.org/southern-california/facilities/Mission-Viejo-Medical-Offices-100092/departments/urgent-care-dlp-126575>

Mission Heritage Mission Viejo - Urgent Care (within 4.9 miles of facility)

Address: 26800 Crown Valley Pkwy #150, Mission Viejo, CA, 92691

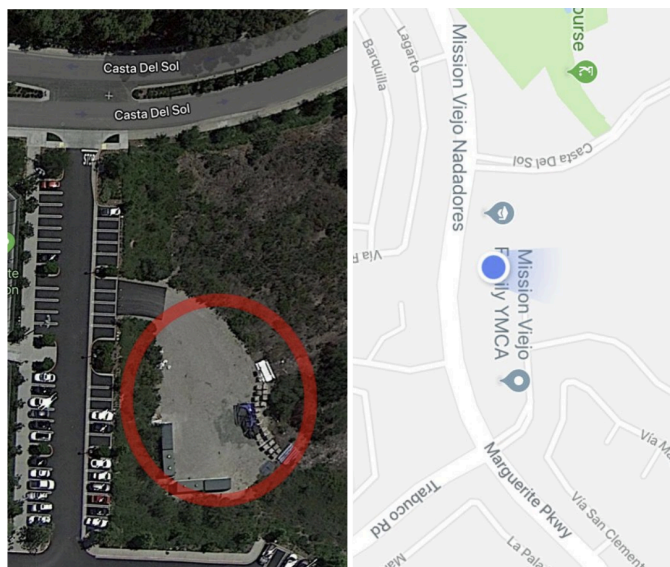
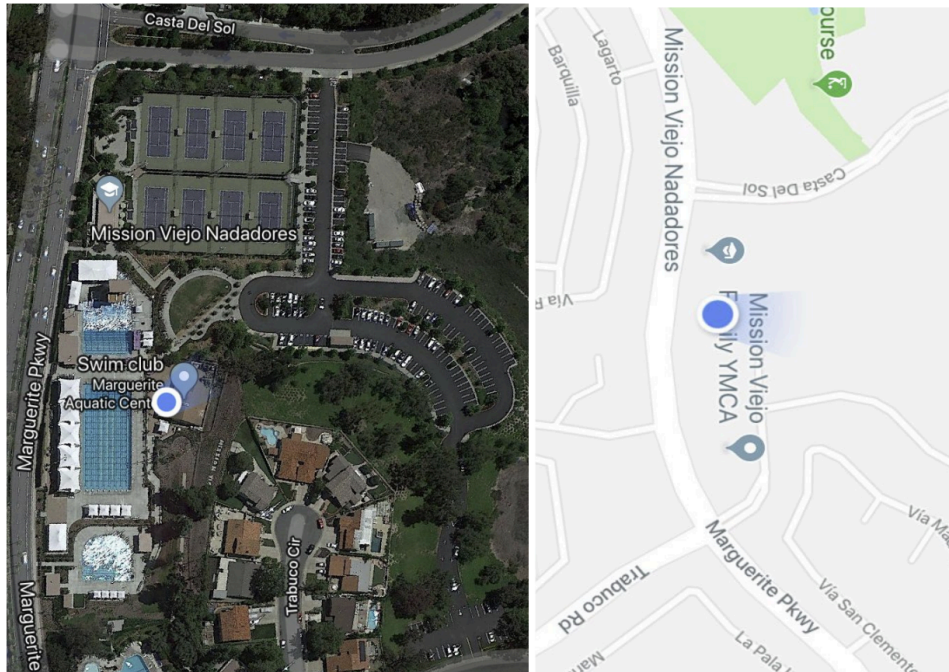
https://www.providence.org/locations/urgent-care/ca/mission-viejo-urgent-care?campaign_id=22690606021&utm_source=google&utm_medium=cpc&adgroup_id=179865904526&target_id=keyword-312337440628&network=g&placement=&target=&keyword=urgent%20care%20flu%20shot&matchtype=b&campaignid=150416&tacticid=201234&offersetid=203530&utm_campaign=sp25-7774_sca_urgnt_samedaycarenpa&channel=paid_search_-_pull&source=google_adwords&gad_source=1&gad_campaignid=22690606021&gbraid=0AAAAADGgK8gRxwCqhh48xtUzHr_1W2I3p&gclid=Cj0KCQjwvJHIBhCgARIsAEQnWICTekV-NtP7niiFwT6EDgoFLyf7eOxLOG7gNVtDKZ5icvOAV2GGkNMaAqA3EALw_wcB

Parking Information

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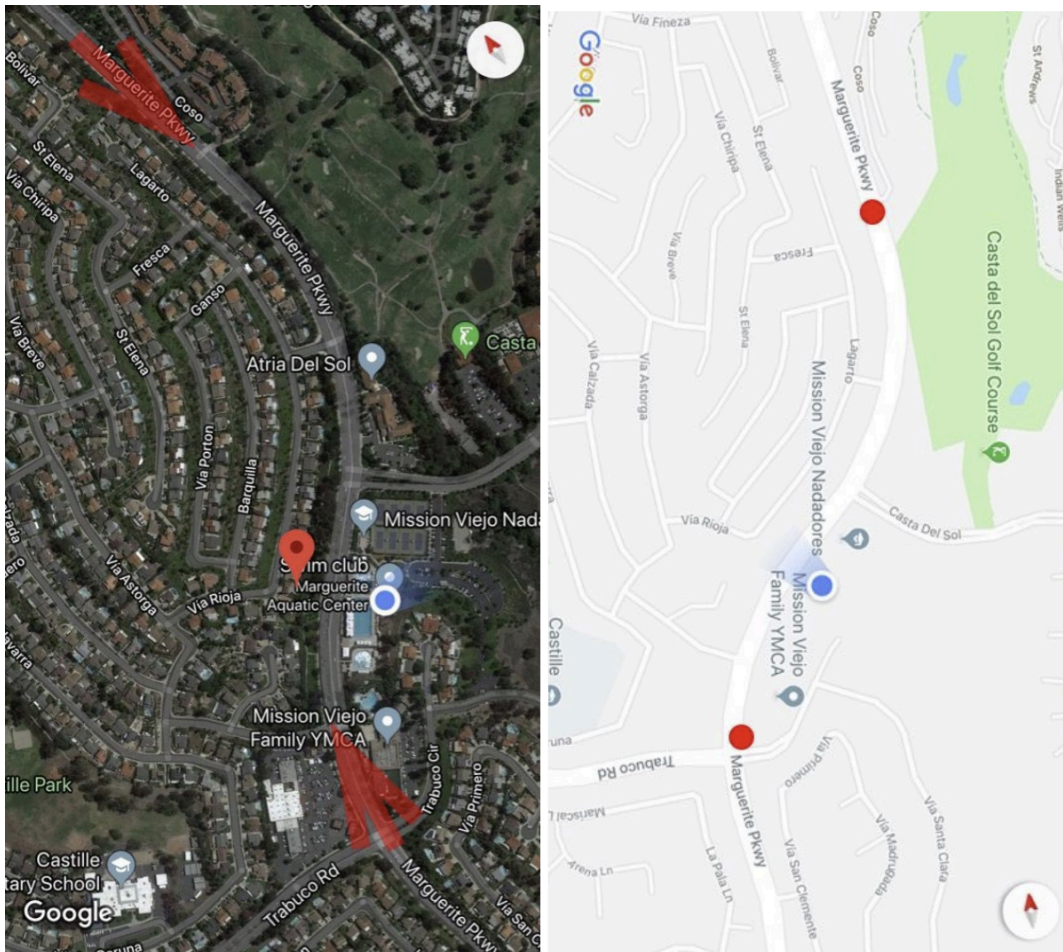
Main Lot: Marguerite Aquatic Center Parking Lot

- Approximately 120 Parking Spots
- No parking fee
- Address: 27474 Casta Del Sol Mission Viejo, CA 92692
- Includes Dirt Lot
- Spots for Officials and Staff Marked Off



Overflow Parking: Marguerite Street Parking

- Approximately 165 Parking Spots
- Hours: 6am-9pm
- No parking fee
- Parking Beginning Crossroads: Marguerite and Trabuco
- Parking Ending Crossroads: Marguerite and Coso
- Parking for the event is only allowed on the east side of Marguerite(side closest to pool)
- Distance between Coso and Trabuco: 3,367ft (1.03km)
- No neighborhood parking
- Tickets will be given to those who park illegally
- [Still in the process of communicating with the city for specific parking allotted for the event on November 8th/9th but this has historically been what's been granted for meets of similar size (Master's and CIF in the past)]



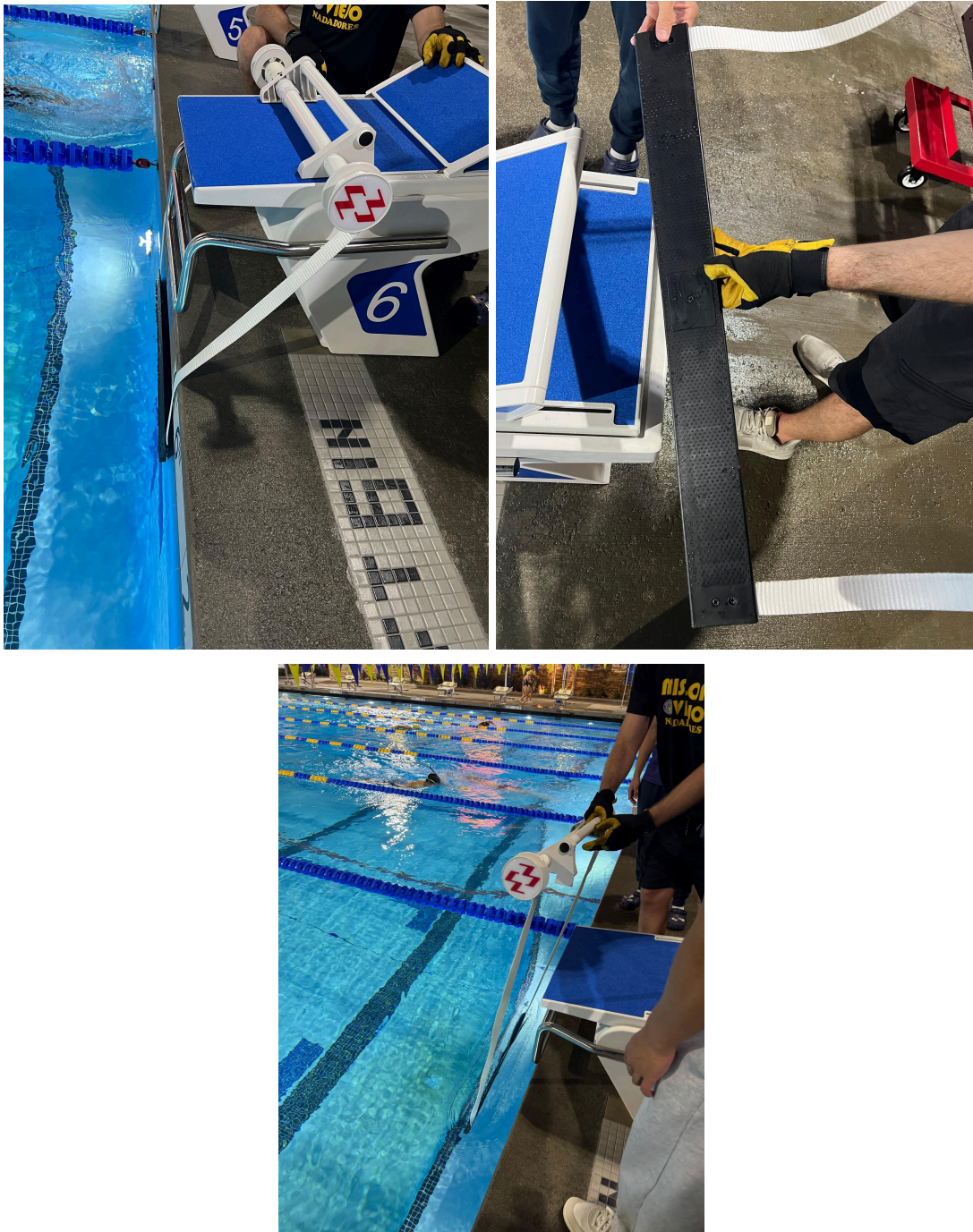
Parking Notes:

The front roundabout will be blocked off from 9:30 AM - 8 PM.

*Bus drop-off is permitted; however, bus parking is prohibited in the on-site parking lot.

Additional Competition Information

- High-wall touchpads will be utilized on the starting block end of the pool. Low-wall touchpads will be utilized on the non-starting block side of the competition pool.
- The following images highlight the type of backstroke wedges that will be utilized during the meet. They are set to a fixed length and must be taken on and off at the start and end of backstroke events:



Food and Drink

- On-site light snack bar will be provided
- Diaz Tacos Food Truck will be present from 1 PM - 8 PM
- Scooters Food Truck will be present from 9:30 AM - 2 PM